

# Welcome to the City of DIXON

## CITY COUNCIL & COMMISSIONS



### City Council

Meets first & third Tuesday of every month, 7PM



### Parks & Recreation

Meets fourth Tuesday of every month, 7PM



### Planning

Meets second Tuesday of every month, 7PM



### Transportation Advisory

Meets third Wednesday of even months, 7PM

## CITY MANAGER'S OFFICE

The City Manager's role is to effectively manage city operations and departments given policy direction from the City Council. The City Manager's Department includes: the Administrative City Clerk's Office, Information Technology and Public Information.

## CITY CLERK'S OFFICE

The Office of the City Clerk is a service department that the City Council, all city departments, and the general public rely upon for information regarding the legislative history and operations of the city. Services provided to the public include the processing public records requests, dog licenses, building permits, utility payments, facility rentals, class registrations and the sale of public transport passes.

## POLICE DEPARTMENT

### Online Services:

- Request a house watch
- Submit an online Crime Report
- Register an At-Risk Resident
- Register for a Bicycle License
- Pay a Ticket/Citation
- Alarm registration and permits
- Request a copy of a Crime Report

### Contacts

Emergency	911
Non-Emergency	(707) 678-7080
Humane Animal Svcs.	(707) 449-1700
Police Records	(707) 678-7070
Code Compliance	(707) 678-7075 Ext 3903
Property & Evidence	(707) 678-7075 Ext 3904

[www.dixonpolice.org](http://www.dixonpolice.org)

## FIRE DEPARTMENT

### Services Provided:

- Fire Construction Permits (Sprinkler System, Fire Alarm, etc.)
- Residential Burn Permits (online)
- Fire Inspections
- Education/Training
- Station Tours
- Safe Baby Surrender Site

### Contacts

Emergency	911
General Inquiries	(707) 678-7060
Dispatch	(707) 678-7080

[www.dixonfire.org](http://www.dixonfire.org)

[dixonfire@cityofdixon.us](mailto:dixonfire@cityofdixon.us)



**City Hall**  
600 East A Street  
Dixon, CA 95620

(707) 678-7000  
[www.cityofdixon.us](http://www.cityofdixon.us)

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# PUBLIC WORKS

## Recreation

The Recreation Division coordinates and manages special interest classes, activities and events, the Dixon Youth Basketball program, aquatics, and senior citizen programs. The Division is responsible for use and scheduling of City facilities including the all weather synthetic play field, covered Jim B. Stevens Arena, various sports fields, BBQ areas, the Senior/Multi-Use Center, and the pools at the Pat Granucci Aquatic Center.

For upcoming recreation events please visit:  
[www.cityofdixon.us/rec](http://www.cityofdixon.us/rec)

## Parks

The Parks Department provides maintenance and repair of City parks and facilities. For a list of parks and reservation information please visit:  
[www.cityofdixon.us/parks](http://www.cityofdixon.us/parks)

To report a maintenance issue via FixinDixon visit:  
[www.cityofdixon.us/fixindixon](http://www.cityofdixon.us/fixindixon)

## Streets

The Streets Department provides maintenance and repair of sidewalks, traffic signs, striping, medians and lighting within City right-of-way.

Emergency	911
After Hours	(707) 678-7080
Non-emergency/Business Hours	(707) 678-7050

To report a maintenance issue via FixinDixon visit:  
[www.cityofdixon.us/fixindixon](http://www.cityofdixon.us/fixindixon)

## Transit

The City operates a public dial-a-ride transit system, which provides curb-to curb transit service within city limits. Intercity paratransit service is available for medical appointments to Vacaville and Davis. Reservations can be made Monday-Friday 7am-5pm.

Ride Reservations	(707) 678-5020
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# FINANCE

The Finance Department manages the financial resources of the City. Primary functions include budgeting, revenue collection, vendor payments, debt administration, asset management, payroll and financial reporting.

Utility Billing	(707) 678-7008
Business Licenses	(707) 678-7000

# COMMUNITY DEVELOPMENT

## Planning

The Planning Division prepares and implements the City's General Plan, administers the Zoning Ordinance, provides staff support for the Planning Commission and relays zoning information to the public. Key permits include: Design Review, Use Permit, Tentative Map, Sign Review, Variances, and Home Occupation Permits.

<a href="mailto:planningdepartment@citofdixon.us">planningdepartment@citofdixon.us</a>	(707) 678-7000x1115
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## Building

The Building Division enforces the minimum requirements of the California Building, Electrical, Mechanical, Plumbing and other local construction codes. The Division reviews plans, issues permits and inspects work on private property for conformance with the Codes. Permits are required for any sort of new construction, remodels, additions or tenant improvements.

<a href="mailto:buildingdivision@cityofdixon.us">buildingdivision@cityofdixon.us</a>	(707) 678-7000x1789
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## Economic Development

The Economic Development Division focuses on assisting Dixon businesses, attracting new businesses and applying for grants for the City.

<a href="mailto:economicdevelopment@cityofdixon.us">economicdevelopment@cityofdixon.us</a>	(707) 678-7000x1126
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# ENGINEERING & UTILITIES

The Engineering Department is responsible for developing, operating and maintaining public facilities and structures, including: Capital Improvements, Traffic Engineering, Inspection and Plan Checking, Collection Systems (sewer and stormwater) and Water Treatment and Distribution Systems.

Key permits include: Encroachment, Grading, Transportation, and Waste Discharge.

Engineering Permits	(707) 678-7030
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# HUMAN RESOURCES

The HR Department provides innovative and practical solutions to the City's management staff, employees, City Council, and the public in the following areas: Labor and Employee Relations, Recruitment and Selection, Employee Benefits Administration, Employee Training and Development, Health and Safety, and Compensation and Classification.

The Department also administers the City's Risk Management Program including Workers' Compensation and General Liability programs.



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